



THE UNIVERSITY OF TEXAS AT EL PASO
GRADUATE SCHOOL
500 W. University Ave, El Paso, TX 79968
Administration Bldg., Room 200
gradschoolgraduation@utep.edu
Phone: (915) 747-5491

**APPLICATION FOR TEMPORARY MEMBERSHIP
IN THE GRADUATE FACULTY
NONTENURED AND NONTENURE TRACK FACULTY**
Submit to the Graduate School

Program faculty may recommend qualified individuals for temporary appointments to the graduate faculty for specific terms and purposes. Appointment requires recommendation of the program graduate committee and approval of the department chair or program director, the academic dean, and the dean of the graduate school. In the case of interdisciplinary programs, applications should include all relevant signatures.

Sponsoring UTEP Program or Department: _____ Date of Application: _____

Applicant's Printed Name: _____ Email: _____

Applicant's Signature: _____

Students Name(s): _____ Expected Completion Date(s): _____

Please attach a copy of a current academic C.V.

Briefly explain what role the applicant will play in the graduate program:

Recommendation (please check all that apply):

_____ **Type I** Temporary Graduate Faculty may be assigned to serve as members, but not chair or co-chair, of master's thesis or dissertation committees. Type I temporary graduate faculty will be appointed from date of approval until expected completion date.

_____ **Type II** Temporary Graduate Faculty may be assigned to serve as members, co-chair, but not chair, of master's thesis and dissertation committees. In the case that a Type II Graduate Faculty co-chairs a master's thesis or dissertation committee, the other co-chair must be a non-temporary member of the Graduate Faculty. Type II temporary graduate faculty will be appointed from date of approval until expected completion date.

_____ **Type III** Temporary graduate faculty membership is designed to provide the opportunity for UTEP non-tenure track faculty and research staff with substantial research qualifications to participate fully in graduate programs. Type III membership requires approval from the graduate council and additional supporting materials may be requested.

No recommendation is required to permit emeritus faculty to complete work with thesis and dissertation students, to teach graduate classes, or to serve on dissertation committees.

Program Director: _____ Printed Name: _____ Date: _____

Department Chair: _____ Printed Name: _____ Date: _____

Academic Dean: _____ Printed Name: _____ Date: _____

Forward the application to gradschoolgraduation@utep.edu

Dean of the Graduate School: _____ **Dr. Stephen Crites**

Revised: Sept 5, 2025